

USA TOURIST VISA CHECKLIST

- Valid passport with at least six months validity from the date of travel to United States
- Visa application form (DS-160) to be filled and shared (Application form to be filled and share along with passport copy)
- Personal covering letter on a plain A4 size paper by stating the applicants' details, purpose, duration of travel and expenses borne by whom etc. (if self-employed or businessman then letter must be typed on letterhead) and needs to addressed to "The Visa Officer, Consulate General of the United States of America, Kolkata, India"
- Personal Bank Statement for last 06 months on A4 size paper or Updated Passbook.
- Copy of fixed Deposit, money back policy, postal savings or any liquid funds (if available)
- Property valuation or registration certificates copy (If available)
- Photocopy of Income Tax papers for last 03 yrs. (if filing Tax)
- If Housewife traveling alone, NOC letter from husband along with his Passport or Pan card copy
- If widowed - Spouse Death Certificate copy.

For Salaried person

- Last 3 months pay slips
- Original NOC or leave letter from Employer

For Student

- Original Leave letter from School/Institute or College/University
- If traveling during holidays then Holiday Declaration List
- Child Birth certificate copy, if under 18 years

For Businessman

- Trade licence copy
- MOA
- GST registration copy

If visiting relative or friend in USA

- Signed and scanned Invitation letter stating the details of person who is visiting him in USA, purpose, duration of travel and expenses borne by whom etc. on a plain A4 size paper and needs to be addressed to "The Visa Officer, Consulate General of the United States of America, Kolkata, India"
- Passport (Bio + Address page) and visa copy
- Recent utility bill or Tenancy Agreement copy
- If Permanent Resident - Green Card copy

If sponsoring and bearing expenses in USA

- Last 3 months paystub
- Last 6 months Bank statements
- Last 3 years ITR/Form-16 or w-2

For Medical reason

- Letter from the doctor on the letterhead needs to be provided

- Processing Time: 10-12 working days after submission